

Project Sheet 5 - Project Checklist

- Does your project have a title and all of the authors?
- Is it written in Latex?
- Did you use the supplied template?
- Is the document less than any given page limit?
- Do you have all the sections discussed in the project guidelines?
- Does every figure have a caption?
- Does every table have a caption?
- Are all cross-references working? *Hint: search for ??.*
- Are all the references correct?
- Are there any hanging equations? If yes - correct. Did you understand that question? If no, ask your lecturer.
- Have you run a spell-check for Australian English?
- Is the grammar correct?
- Is every piece of notation defined?
- Have you cited work that are not yours?
- Have you included your code?
- Has any data used been described?
- Could someone reproduce your work solely using your report?
- Did you read it out loud for grammar?
- Are assumptions and limitations clearly stated?
- Have you **ALL** edited it?
- Did you edit it three times?
 - Once for contents.
 - Once for spelling and grammar.
 - Once for style. *Hint: any sentence that causes you to pass out when you try to read it out aloud: split into smaller sentences. Hint: remove -ly words. Hint: you can probably remove 25% of the words.*

Then one more time for typos.